

**Town of Norman Wells
Minutes
Committee of the Whole #20-08
Wednesday, June 10th, 2020, 12:00PM
Council Chambers and Zoom**

1. **Call to Order 12:00PM**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Delegation**
5. **Topics**
 - a) **Community Plan Roll-out: January 15, 2020 - Completed**
 - b) **Gas Tax Allocation: January 29, 2020 - Completed**
 - c) **Advocacy Efforts: February 19, 2020 - Completed**
 - d) **Landfill and Solid Waste Management: March 4, 2020 - Completed**
 - e) **MD& A Review & Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
 - f) **Landfill & Forecasting: May 12, 2020 - Completed**
 - g) **Emerging Wisely Plan: May 27, 2020 - Completed**
 - h) **Water & Sewer By-Law & Gas Tax Allocations – June 10, 2020**
 - i) **Reserve Fund Dedications:**
 - j) **Town Clean-up/Beautification with Town as Example:**
 - k) **Economic Development:**
 - l) **Recreation and Green Spaces:**
 - m) **Community Programming:**
 - n) **Water:**
 - o) **Bylaw/Policy Updates: Ongoing**
6. **Adjourn 1:42PM**

**Town of Norman Wells
Minutes
Committee of the Whole #20-08
Wednesday, June 10th, 2020 12:00PM
Council Chambers & Zoom**

| | | |
|-----------------|---|--|
| Present: | Frank Pope Alexis Peachey Pascal Audet Jean-Paul Bernard Trevor Smith David Wever Jim Boyle | Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor (telephone) |
| Staff: | Cathy Clarke Alex Millet Hugo Pabke Misty Rayner Jennifer Waterhouse Johannie Lapierre | Senior Administrative Officer Recreation Director/Acting Public Works Manager Utilities Manager Finance Manager Governance & Community Engagement Manager Development Officer |

Guests: Chris Chivers

Gas Tax Allocations

Mayor Pope requested that Council consider adding the gazebo out at Bandy Lake as one of the projects to fund through Gas Tax.

Each committee presented their recommendations and Council discussed the merits of each recommendation.

Economic Development Committee – Councillor Audet

The Economic Development Committee (EDC) put forward three projects for consideration:

1. Landfill Clean Up
2. Couturier Lot Clean Up
3. Soccer Field/Multiuse Recreation Area

Town Planning and Land Use Committee – Councillor Wever

The Town Planning and Land Use Committee (TPC) put forward 5 priorities for consideration:

1. Water plant, utilidor and lagoon maintenance
2. Jackfish road
3. Roadways and drainage

4. Unsightly lots
5. Beautification & Green spaces

Recreation Committee – Councillor Smith

The Recreation Committee put forward 4 priorities for consideration.

1. Baseball Field, Dugout and Surrounding Area Development
2. Jackfish Lake Summer of 2020 Upgrades
3. Ski Cabin
4. Swimming Pool Upgrades

Councillor Peachey

Councillor Peachey put forward one additional priority for consideration.

1. Wildfire Protection Plan and Fire Smart Community Planning

Administration will compile the recommendations and the initial proposed allocations and bring back to Council for review.

Water & Sewer By-Law Review

Due to time this topic was moved to the next meeting

Administration is recommending a change in the way utility accounts are opened, making it the property owners responsibility to create and maintain their property utility account. This will relieve the Town of Norman Wells of having to deal with the aftermath of people leaving town without notice and abandoning their accounts. This recommended change will require amendments be made to the current Water and Sewer Services By-Law.

Reference Documents

1. Water and Sewer Services By-Law #19-10
2. Utility Collections Admin Report from June 2, 2020 Regular Council meeting



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer