

**Town of Norman Wells
Committee of the Whole Minutes
Tuesday October 18, 2016 –7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Pam Gray Harold McGregor Sherry Hodgson Lise Dolen	Mayor (Chairperson) Councilor Councilor Councilor Councilor
Regrets:	Tim Melnyk Heidi Deschene	Deputy Mayor Councilor
Administration:	Catherine Mallon Claude Desgagne Chelsea McLean Misty Rayner Chris Buist	Senior Administrative Officer Fire Chief Development Officer Executive Assistant Utilities Manager
Visitors:	Cst. Dave McKenzie Chris Chivers	

1. Call to Order – 7:02 pm.

2. Declaration of Conflict of Interest

None

3. Review and Adoption of Agenda

Moved by: Councilor Hodgson
Seconded by: Councilor Gray

‘Be it resolved that the Agenda for the Committee of the Whole Meeting, dated October 18, 2016, is hereby adopted as presented.’

Motion Carried

4. Delegation

a) RCMP – Cst. Dave McKenzie

Discussion: there are four main priorities for the RCMP- reduce alcohol, provide for safer youth, reduce domestic violence and improved road safety and walkways. New interagency forms have taken the lead on National Addictions awareness. Doing practice patrols in the community. Once we are caught up, will be doing speed patrols for more awareness. Completed a lockdown drill today and it went very well. There is new legislation about domestic violence victims and referral procedure. We are encouraging members of the community to be involved with the RCMP. The most notable change is violations of theft and motor vehicles have gone down. Mayor Watson stated his thanks for the report. Councillor Hodgson: when calls are made, Yellowknife Service answers – is it the same in all communities? Would calls be higher if there was a local person to answer? Cst. McKenzie: this is the same across Canada. Increases service when officers can be dispatched while information is being gathered as opposed to an officer trying to get information while moving on route.

- *Cst. Dave McKenzie left at 7:12 pm*

5. Minutes

a) None

6. Old Business

a) MOU New Health Centre

Discussion

Discussion: Councillor Dolen: if usage at peak time for fire pump will still be able to cover everything we need. Administration: fire protection including hydrant is 4". To expand on consumption, the Town has no specifications on size of pumps. This would stress the system but we could run pumps at double capacity. Councillor Dolen thanked Utilities Manager and

water crew. Councillor Hodgson: it does not say anything about waste that will be produced. Administration: waste produced will go with all other waste in Town. Mayor Watson: it is great to see progress in stagnant waters. Administration: documentation gives the Town good protection. Administration has advice from both legal and engineers. Ensures we have no liability. First time in a long time we have made sure this is in place. Councillor Gray: if paying full economic rate will help. Administration agreed, Government pays economic rate on all buildings. Councillor McGregor: when all this started four years ago, it was their intention that they build the utilidor and turn the maintenance over to the Town. Administration: that is not their intention any more. It is not utilidor but utilidette. Councillor McGregor asked about the 8" line, administration: it is theirs, not the Town. Mayor Watson: from all changes, we have endured, I am happy to hear the project is stabilizing.

b) Action Sheet Information

Discussion: Deputy Mayor Melnyk: have not received the action sheet. It was not in the email package. Councillor Dolen also stated she did not receive the action sheet.

7. New Business

a) Utilities Department Memos to Council Information/Discussion

No need to build a new dump. Current dump is good for 14 more years. Sewage Lagoon improvements are already designed; can choose the method Council wishes. Councillor McGregor asked what Administration's idea would be? Get quotes using local contractors? Administration agreed, yes, when you can. Mayor Watson agreed. There are projects that have been delayed. Engineering assessment/audit for all assets are done in the current year. Mayor Watson stated to separate engineering from work and get this done in current year covering all projects and work for next fiscal year. Mayor Watson asked who is the engineering firm? Administration stated that it was AECOM. Councillor Hodgson asked if money was built in for engineering and is there a timeline? Administration replied yes and they are within it. Councillor Gray asked if that was in writing. Administration stated yes. Mayor Watson stated that this is a lot of money, it is not local but hopefully the work will go locally. Maybe going forward try to separate these out from what has come before and what is new.

8. Committee Reports

a) None

9. Departmental Reports

a) Town Manager – None
b) Finance – Report

Administration requested permission for \$14,000.00 for the cost of 2 staff from GL Services to come in next week. Deputy Mayor Melnyk recommended sending this to Council to approve for Resolution the quoted figure.

c) Fire Department – None
d) Recreation – None
e) Public Works – None
f) Utilities – Report

Councillor Hodgson: what is a senior citizen rebate? Administration: funding is provided to 65 years and over or legally disabled. MACA funds 50% of property tax and the town matches. Councillor Dolen: something is going on, on Martin Ave. People are taking pictures in front windows. Administration: yes, man was from the Yellowknife Housing Corporation and directed by IOR. Councillor Dolen: last green spaced taken up by trailers – don't want to see that happen. Mayor Watson: it is a balancing act and will be unpredictable for the next few years. We have existing procedures in place for this. Councillor Dolen: Power Corp Office – is it residential or still commercial. Administration: commercial. Councillor Dolen: what is happening with the HTCL Lot? Administration: an email was put out last April – wanted to meet about town buying lot. Cancelled meeting and ended discussions. Councillor Dolen: maybe we don't want to get that lot as enviro clean-up is extensive. Mayor Watson: concern as it is a valuable spot. Administration: the Town has no liability with lots. Mayor Watson: what are Council's concerns. Deputy Mayor Melnyk: lands problem, town lets land lie for a while. We will in future have to have discussions with land space and create a plan

upper courtyard and NTCL. Mayor Watson: NTCL is part of Downtown core. Let NTCL site play out and wait. Deputy Mayor Melnyk: identify which are lands land and have on radar for future discussion. Asked if Administration has much interaction with lands department. Administration: no major interaction. Mayor Watson: this can get ugly where there is liability on the table. NTCL is not answering phones, it is best to let the situation lie. Deputy Mayor Melnyk: they pay taxes on property – Town should follow up to see if they have paid any taxes on properties to date. Administration: Tax arrears are out in December.

- Chelsea MacLean and Christ Buist left at 8:17 pm

10. Council Forum

Councillor McGregor

More effort is needed in getting packages out before quitting time Friday. Mayor Watson: house of approval is 4-5 pm, we all have day jobs. We look for continuous improvement on this.

Councillor Gray

Work talking about a drone, our Department is looking at them. These drones are \$2000. Take pictures and can do quantities – for quarry if we train staff. Big help to quarry quantifying and audit. Mayor Watson: Drone survey is a new thing. Much cheaper than hiring surveyors. GPS Survey essentially a drone survey.

Councillor Dolen

Thanks Councillor Gray for going to recreation committee. Good self-employment idea – drone survey.

Mayor Watson

11b is something council asked for. Deputy Mayor Melnyk: wouldn't it just be old business? Mayor Watson: Email sent re: Minister Shuman – offer for sale IORL. Did not have a chance. Deputy Mayor Melnyk: on subject we have approached IORL to talk to see where they are at, where we are at. We are in early stages, not sure we need to have the meeting that quick. 2 COWS left before end of year. All councillors agreed. Councillor McGregor: letter of intent said if can't get rid of it, operate until life's end. Deputy Mayor Melnyk: staff housing – investigating possibility – to know if any other residential lots that are vacant. Councillor Dolen: only concern is housing. Councillor Hodgson: should happen – discussion at table with head supervisor of IORL. Did talk about possible influx of 37 houses left on market. Important that we are all in need of being on same page wen discussions happen.

Councillor Hodgson

Nothing

Deputy Mayor Melnyk

Nothing

11. Correspondence to Council

- a) Total cost of Phone System Upgrades if paid upfront is \$17,000.00
- b) Total Cost of accounting software switch from VADIM WINFIN to ICITY if paid up front is \$45,717.50

12. Correspondence from Council

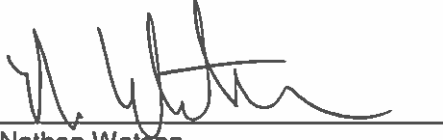
- a) None

13. In Camera

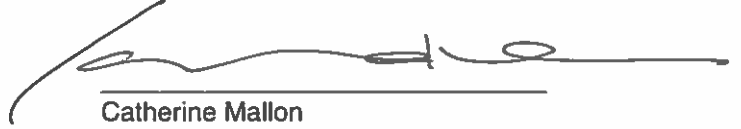
14. **Adjourn**

'Be it resolved that we hereby adjourn, the time being 8:42 p.m.'

MOVED BY: Councilor Gray



Nathan Watson
Mayor



Catherine Mallon
Town Manager