

TOWN OF NORMAN WELLS
Council Minutes
Regular Meeting of Council
Tuesday September 6, 2016 – 7:00 pm
Council Chambers, Town of Norman Wells

Present:	Tim Melnyk Lise Dolen Harold McGregor Heidi Deschene Pam Gray Sherry Hodgson	Deputy Mayor (Chairperson) Councilor Councilor Councilor Councilor Councilor
Regrets:	Nathan Watson	Mayor
Staff:	Catherine Mallon Claude Desgagne Chelsea McLean Misty Rayner	Senior Administrative Officer–Via Teleconference Fire Chief (Acting SAO) Development Officer Executive Assistant
Visitors:	Stewart Beckingham Anna Gillingham Brittany Wever Karel Meulenbroek	

1. **Call to Order – 7:00pm.**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

Motion: No. 16-98
Moved by: Councilor Deschene
Seconded by: Councilor Dolen

‘Be it resolved that the Agenda for the Regular Council Meeting, dated September 6th, 2016, is hereby adopted as amended.’

Motion Carried

4. **Delegation**

- a) Anna Gillingham, Norman Wells Community Library

Discussion: The Library Board has concerns with the agreement between the Library Board and the Town of Norman Wells specifically regarding communication and information in finance. The Library Board had attempted to contact the town, spoke with an employee who informed the Library Board that the application has been sent in. The library board had received a call informing them that signatures were still required. Council informed the Library Board that there is a budget for material for the Library, as for the funding, Council will look into the matter.

- *Senior Administrative Officer Mallon’s phone cut out, the time being 7:04PM*
- *Anna Gillingham, Stewart Beckingham, and Brittany Wever left the room, the time being 7:08PM*

5. **Minutes**

- a) Regular Meeting of Council August 2, 2016 Resolution

Motion: No. 16-99
Moved by: Councilor Dolen
Seconded by: Councilor Deschene

‘Be it resolved that the Minutes for the Regular Meeting of Council, dated August 2nd, 2016, are hereby adopted as presented.’

Motion Carried

b) Committee of the Whole August 16, 2016

Resolution

Motion: No. 16-100
Moved by: Councilor Gray
Seconded by: Councilor McGregor

'Be it resolved that the Minutes for the Committee of the Whole, dated August 16, 2016, are hereby adopted as presented.'

Motion Carried

Discussion: Council requests to approve Committee of the Whole Minutes at Committee of the Whole Meetings.

6. Old Business

a) Lottery By-Law 06-51

Resolution

Motion: No. 16-101
Moved by: Councilor Dolen
Seconded by: Councilor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby give first reading to By-Law 16-03, the Lottery Licensing By-Law, Replacing and Repealing By-Law 06-51'

Motion: No. 16-102
Moved by: Councilor McGregor
Seconded by: Councilor Dolen

'Be it resolved that the Council of the Town of Norman Wells hereby give second reading to By-Law 16-03, the Lottery Licensing By-Law, Replacing and Repealing By-Law 06-51'

Motion Carried

b) Mount Avens Award

Information

Discussion: Some good ideas were suggested for next year; for example, to have people pre-register for the award in the future. The Best Street award to include hot dogs and hamburgers, barricade the street and throw a block party. Council chose to flip a coin to break the tie for the first place residential category, if heads, Barry Harley; if tails, Angie Denslow. Coin flip result yielded tails. Council recommends that next year hold a pre-registration for the running of the Mount Avens Award, and inform registrants when the judging will take place.

- *Senior Administrative Officer Mallon called in, the time being 7:24PM*

c) Action Sheet

Update/Discussion

Discussion: regarding item of Utilities Staff to Review Health Centre Water Requirements; Council was not comfortable with the deletion of the second water tank from the project. The main concern is whether the Water Treatment Plant has the current capacity to deal with the quantities the new Health Centre will require. There will be a specific Committee of the Whole meeting in October to address the issues. Council recommends Town Staff to continue to achieve as much information on the topic before the October Meeting. Town staff will send a weekly memo to Council with updated information. The Action Sheet was missing items such as cemetery maintenance and the organizational chart.

7. New Business

a) None

8. Committee Reports

- a) Recreation
 - i) Addition of New Members

Motion: No. 16-103
Moved by: Councilor Dolen
Seconded by: Councilor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby approves the addition of Harish and Deian Cassie as members of the Recreation Committee.'
Motion Carried.

Discussion: First Meeting of the Recreation Committee will be held on September 17th at 7:00PM

9. Departmental Reports

- a) Public Works – None
- b) Utilities – None
- c) Recreation – None
- d) Lands – None
- e) Finance – None
- f) Town Manager - None
- g) Fire Department –None

10. Council Forum

Councilor McGregor

Recognition for Citizen of the Year – recipients has not yet to date received anything. Councillor Hodgson asked what was handed to recipients at awarding. Councilor McGregor responded that the recipients received a letter. Deputy Mayor Melnyk clarified that the award is to be a gift with a monetary value of \$750.00 purchased from the museum. Councilor McGregor said that Hay River put out an RFP to prepare a Strategic Plan for the Town of Hay River. Deputy Mayor Melnyk suggested the item be placed on the action sheet for discussion. Senior Administrative Officer Mallon reminded everyone that the Town of Norman Wells has already been working on its draft 10 year strategic plan for the past 7 months. Deputy Mayor Melnyk requested an update for the next Committee of the Whole Meeting. Senior Administrative Officer Mallon said that she would provide again a draft copy. Deputy Mayor Melnyk said he would love something to review for the next meeting.

Councilor Deschene

Nothing

Councilor Gray

Councillor Gray wishes to reiterate that Council has asked on numerous occasions for the organizational chart, and would really like to see it at the next meeting. Senior Administrative Officer Mallon confirmed that she had provided Councilor Gray with the draft organizational chart and that the HR Company has not provided an updated draft to Council for discussion.

Councilor Hodgson

Nothing

Councilor Dolen

The trail by the old Mackenzie House is all blocked off with the assumption that it is for the Utilidor going in. Would like to see the stairs put back in after it's done.

Deputy Mayor Melnyk

Deputy Mayor Melnyk will be out of town from September 8th to the 24th, 2016. Webmail is having issues. Councilor Hodgson responded that there was a note left in mailboxes at the Town Office to do a reset.

11. Correspondence to Council

- a) September 12, 2016 Special Meeting of Council Reminder.

Discussion: Councilor Hodgson, Deputy Mayor Melnyk will not be in town. Councilor Gray will be out of town from Sept 18th to the 24th, 2016 and will call into meetings. Councilor McGregor will be out of town from Sept 17th until October.

12. Correspondence from Council

- a) None

13. In Camera

Motion: No. 16-104
Moved by: Councilor Deschene
Seconded by: Councilor Gray

'Be it resolved that we hereby move to go in camera the time being 7:57 pm.'

- a) Personnel

Motion: No. 16-105
Moved by: Councilor Dolen
Seconded by: Councilor Deschene

'Be it resolved that we hereby adjourn in-camera being 9:07 pm'

Motion: No. 16-106
Moved by: Councilor Dolen
Seconded by: Councilor McGregor

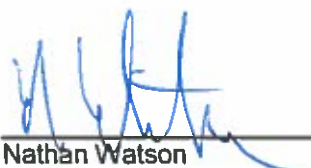
'Be it resolved that the Council of the Town of Norman Wells hereby declares that Heidi Deschene will be Acting Mayor from September 8th until September 24th, or until Mayor Watson returns to town.


Motion Carried.

14. Adjourn

'Be it resolved that we hereby adjourn, the time being 9:07 p.m.'

MOVED BY: Councilor Gray


Nathan Watson
Mayor


Catherine Mallon
Town Manager