



## APPLICATION TO APPEAR AS A DELEGATION

Pursuant to Council Procedures By-law, No. 14-13, Public Representation, If a person wishes to speak to Council or a Committee on any matter, for which a hearing is not required by statute, that person must notify the Town Manager by Thursday, 5:00 P.M. prior to the Council meeting and must state the reason for the request to speak. Council may, at their discretion, accept or refuse a last minute delegation.

Any person speaking before Council is restricted to a time limit of fifteen (15) minutes unless the time is extended by a majority vote.

After having heard the presentation the Council may:

- (a) refer the matter to a Committee for further review, or
- (b) table the matter to another meeting of Council.

When hearing from the public, Council does not require a motion on the floor.

NAME: \_\_\_\_\_  
(Please print)

ORGANIZATION: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PREFERRED DATE OF APPEARANCE AT COUNCIL MEETING: \_\_\_\_\_

REASON FOR APPEARING AS DELEGATION: \_\_\_\_\_

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Date of Application

\_\_\_\_\_  
Signature