

**Town of Norman Wells
Council Minutes
Special Meeting of Council
Tuesday September 26th, 2017- 7:00pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Heidi Deschene Harold McGregor Pam Gray	Mayor (Chairperson) Councilor Councilor Councilor
Regrets:	Sherry Hodgson Lise Dolen Tim Melnyk	Councilor Councilor Deputy Mayor
Staff:	Catherine Mallon	Senior Administrative Officer
Guest:	Kacee Hunter	Tennis Federation

1. **Call to Order – 7:05 pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

‘Be it resolved that the Agenda for the Special Council Meeting, dated September 26th, 2017, is hereby adopted as presented’

Motion: No: 17-108
Moved by: Councilor Deschene
Seconded by: Councilor McGregor **Motion Carried**

4. **Delegation**

a) None

5. **Minutes**

a) None

6. **Old Business**

a) None

7. **New Business**

a) Letter to the Minister/Code of Ethics Discussion/Resolution

‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to draft a letter to the Minister of MACA outlining our commitment to address issues of governance.

Motion: No: 17-109
Moved by: Councilor McGregor
Seconded by: Councilor Gray **Motion Carried**

Discussion: Mayor Watson stated that during the Municipal Review it was pointed out that the Town's Code of Ethics is very brief compared to the Town of Inuvik's, for example, as you can see.

Councilor Gray agreed that the Town of Inuvik's was 'pretty good' and suggested to use as a base and tweak to fit our needs and make our own.

Mayor Watson proposed further discussion at a COW meeting. Councilor Gray agreed and added that we view others from other Town's as a reference. Councilor McGregor requested more around conflict of interest and a conflict disclosure policy. Councilor McGregor stated that Elected Members should state clearly what they belonged to. For example, former Councilor Frank Pope was on Council while he worked at ITI. Councilor Gray stated that even when discussion had nothing to do with Lands, she declared conflict no matter what to protect herself. Mayor Watson stated that one should declare for better communication and for the protection of everyone who does the job. Also, that there are different ways to overlap and there is no need for a resolution since we will have multiple codes to review it and more information is needed.

Mayor Watson raised the issue of a letter from Council to be sent to the Minister. He suggested that the letter should be from Council, as a body and with one voice. Also, that there should be discussion in a public form then go in camera for further discussion. The Municipal Review is expected to be over in the next few weeks with findings relayed at October 3, 2017 meeting.

8. Committee Reports

a) None

9. Departmental Reports

a) None

10. Council Forum

Councilor McGregor:

- Increase of quarry materials

Councilor Gray:

- N/A

Councilor Deschene:

- N/A

Mayor Watson:

- N/A

11. Correspondence to Council

a) None

12. Correspondence from Council

a) None

13. In Camera

a) None

14. Adjourn

'Be it resolved that we adjourn, the time being 7:42pm.'

Moved by: Mayor Watson
Seconded by: Councilor Gray



Allen Stanzell
Town Administrator



Catherine Mallon
Senior Administrative Officer/Town Manager