

**Town of Norman Wells
Minutes
Regular Council Meeting #20-18
Tuesday, June 30, 2020, 7:00pm
Council Chambers and Teleconference**

Present:	Frank Pope Alexis Peachey Pascal Audet Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor
Absent:	Jean-Paul Bernard Jim Boyle	Councillor (travel) Councillor (work)
Staff:	Cathy Clarke Alex Millet Hugo Pabke Misty Rayner Jennifer Waterhouse	Senior Administrative Officer Recreation Director/Acting Public Works Manager Utilities Manager Finance Manager Governance & Community Engagement Manager
Delegates:	Lee Sacrey	G & L Services
Guests:	Chris Chivers	

1. **Call to Order** 7:00PM

2. **Declaration of Conflict of Interest**

Councillor Audet declared a conflict of interest with items 9 g, h, i related to projects going out to RFP.

3. **Review and Adoption of Agenda**

Resolution

Addition of items 8 a. Water Plant Update

'Be it resolved that the Agenda for the Regular Council Meeting, dated June 30th, 2020 is hereby adopted with additions.'

Motion: No. 20-18-01
Moved by: Councillor Peachey
Seconded by: Councillor Wever

Motion Carried

4. **Delegation**

5. **Departmental Reports** Second meeting of each month

6. **Committee Reports**

- a) Recreation Committee
- b) Economic Development Committee
- c) Town Planning and Land Use Committee

7. **Minutes**

a) Committee of the Whole #20-08 Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated June 10th, 2020 are hereby adopted.'

Motion: No. 20-18-02
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried

b) Committee of the Whole #20-09 Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated June 17th, 2020 are hereby adopted.'

Motion: No. 20-18-03
Moved by: Councillor Peachey
Seconded by: Councillor Smith Motion Carried

c) Committee of the Whole #20-10 Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated June 24th, 2020 are hereby adopted.'

Motion: No. 20-18-04
Moved by: Councillor Wever
Seconded by: Councillor Audet Motion Carried

8. Old Business

a) Water Plant Update

The Utilities Manager briefed Council on an issue at the water plant. One of the two river pumps has broken. As a precaution, the second pump was shut down. A portable back up pump has been set up with a hose to the river. They are waiting for the river level to drop so they can access the wet well. They have also called in an electrician to look at it. The portable pump area has been fenced off for security. There is another pump/motor should replacement be needed. Utilities will report back once they have an opportunity to investigate the wet well. Mayor Pope gave kudos to the Utilities Department for keeping things going.

9. New Business

a) Gas Tax Allocation - Landfill Resolution

Motion read and then withdrawn due to potential conflict of interest for Councillor Audet. Councillor Audet had inquired before the start of the meeting about this possible conflict but the SAO was not present at the time.

Councillor Audet left Council Chambers at 7:07PM

'Be it resolved that Council approves the allocation of \$200,000 from Gas Tax towards HRN cleanup work at the Landfill.'

Motion: No. 20-18-05
Moved by: Councillor Peachey
Seconded by: Councillor Smith Motion Carried

b) Gas Tax Allocation – Town Lot Clean Up Resolution

'Be it resolved that Council approves the allocation of \$200,000 from Gas Tax towards the Town Lot Clean Up Project.'

Motion: No. 20-18-06
Moved by: Councillor Wever
Seconded by: Councillor Peachey Motion Carried

c) Gas Tax Allocation – Jackfish Lake Park Upgrades Resolution

'Be it resolved that Council approves the allocation of \$100,000 from Gas Tax towards Jackfish Lake Park Upgrades.'

Motion: No. 20-18-07
Moved by: Councillor Smith
Seconded by: Councillor Wever Motion Carried

d) Gas Tax Allocation - Ptarmigan Field Upgrades Resolution

'Be it resolved that Council approves the allocation of \$50,000 from Gas Tax towards Ptarmigan Field Upgrades.'

Motion: No. 20-18-08
Moved by: Councillor Smith
Seconded by: Councillor Wever Motion Carried

e) Gas Tax Allocation – Penguin Palace Upgrades Resolution

'Be it resolved that Council approves the allocation of \$50,000 from Gas Tax towards Penguin Palace Pool Assessment.'

Motion: No. 20-18-09
Moved by: Councillor Peachey
Seconded by: Councillor Smith Motion Carried

f) Gas Tax Allocation – Fire Smart Plan Resolution

'Be it resolved that Council approves the allocation of \$20,000 annually from Gas Tax towards a Fire Smart Plan for the Town.'

Motion: No. 20-18-10
Moved by: Councillor Peachey
Seconded by: Councillor Wever Motion Carried

g) RFP – Ptarmigan Field Upgrades Resolution

'Be it resolved that Council approves the putting out for RFP of the Ptarmigan Field Upgrades project.'

Motion: No. 20-18-11
Moved by: Councillor Peachey
Seconded by: Councillor Smith Motion Carried

h) RFP – Town Lot Clean Up Resolution

'Be it resolved that Council approves the putting out for RFP of the Town Lot Clean Up project.'

Motion: No. 20-18-12
Moved by: Councillor Wever
Seconded by: Councillor Peachey Motion Carried

i) RFP – Jackfish Lake Upgrading Project Resolution

Two options provided for Jackfish Lake Upgrading Project. Option 1 building a permanent dock structure. Option 2, involves creating a beach space by clearing brush to expand the waterfront. Option 2 would also incorporate expanding the floating dock. Council is in agreement that they would prefer to expand the waterfront area.

'Be it resolved that Council approves the putting out for RFP of the Jackfish Lake Upgrading project Option 1.'

Motion: No. 20-18-13
Moved by: Councillor Smith
Seconded by: Councillor Wever Motion Withdrawn

'Be it resolved that Council approves the putting out for RFP of the Jackfish Lake Upgrading project Option 2.'

Motion: No. 20-18-14
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried

Councillor Audet returned to Chambers at 7:16PM

10. Council Forum

Councillor Wever

- Inquired if a date had been set for the Planners to meet with Council. SAO responded that looking at July 13th. Want to ensure all data is collected. Received over 100 survey responses.
- Suggested that additional outreach be undertaken on the landfill by-law. Have received emails some in support, some not. Not interested in addressing the Facebook rumours. SAO responded that looking at options. SAO referenced Emerging Wisely Plan and the challenges with hosting a Town Hall as not permitted more than 25 inside or 50 outdoors.

Councillor Peachey

- Requested that Administration continue to work on engaging public on the landfill. Look at having smaller workshops possibly by street to ensure that all voices heard.

Councillor Smith

- Councillor Smith reported that he has received approximately 35 messages from residents via phone, emails, texts and face to face. Many were upset at the beginning but once spoke with him calmed down and understood the process. Residents recognized the work that has been put into it and understand that Council entered in a tough situation. Told to keep up the good work. Feedback was positive and encouraging.

Mayor Pope

- Ok to hear what is out there. Been asked if we can we sit down and educate community on what trying to do. Need to explain that water license is tied to the dump. Mayor Pope Has several meetings set up with community members to explain what we are doing.
- Inquired about grading of Mackenzie in DOT. The Acting Public Works manager explained waiting for DLT, which is on the barge. The barge is behind schedule. Grading without DLT may unsettle the earth.

Councillor Audet

- Councillor Audet in agreement on fielding a lot of inquiries. Residents need to understand that asking for input. Good feedback whether positive or negative.
- Resident inquiries about core sampling and holes left in chipseal. The Acting Public Works Manager has taken photos and contacted Stantec about this issue.
- Inquiry about who is responsible for the Canyon Creek Road/Dump Road intersection. There is a blind spot coming off of the Canyon Creek Road, difficult to see down the dump road. The Acting Public Works Manager believes it is our responsibility and will look into it. Will rectify if our responsibility or work with Infrastructure if GNWT.
- When does the Town plan to start work on the willows. Started last week, part of July workplan.
- SAO added that have begin work on brush cutting the utilidors. It has been over five years in some places since it was last done. Getting positive feedback from residents.

11. Correspondence to Council

- a) Lorraine Tremblay – June 23, 2020
- b) ENR Fieldwork for Summer/Fall 2020

12. Correspondence from Council

- a) Lorraine Tremblay – June 4, 2020 Response
- b) Lorraine Tremblay – June 23, 2020 Response

The SAO began by stating Administration welcomes any questions from the community on the Town's financial statements. Having the opportunity to respond to Ms. Tremblay's inquiry was a good exercise. Town Council has taken on an enormous task. This is a time of change and difficult decisions have to be made. There is a lot of information in the Financial Statement, which is not an easy to understand document. Administration is more than willing to answer questions should the community have any.

The SAO, with assistance from Lee Sacrey, walked Council through Administrations response to Lorraine Tremblay's letter point by point.

Mayor Pope thanked the SAO and administration for the excellent work on the response.

The SAO stated that a simple language response will be created that can be shared with all of community members. The response to the letter is submitted as part of the meeting minutes and will be sent out to Ms. Tremblay.

b) ENR Fieldwork for Summer/Fall 2020

13. In Camera

'Be it resolved that the Council of the Town of Norman Wells hereby go in camera the time being 8:02PM.'

Motion: No. 20-18-15
Moved by: Councillor Smith
Seconded by: Councillor Audet

Motion Carried

- a) Citizen of the Year
- b) Legal/Labour

'Be it resolved that the Council of the Town of Norman Wells hereby leave in camera the time being 8:57PM.'

Motion: No. 20-18-16
Moved by: Councillor Smith
Seconded by: Councillor Weaver

Motion Carried

14. Adjourn 8:58PM


Alexis Peachey
Deputy Mayor
Cathy Clarke
Senior Administrative Officer