

**Town of Norman Wells
Council Minutes
Regular Council Meeting #18-03
Tuesday, November 20, 2018 – 7:00 pm
Council Chambers**

Present:	Frank Pope Alexis Peachey Pascal Audet Jean-Paul Bernard Jim Boyle Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
Regrets:	None	
Staff:	Darren Flynn Johannie Lapierre Misty Rayner Justin DaSilva Lee Sacrey	Senior Administrative Officer Town Information Officer Finance Clerk Recreation Programmer Accountant, GL Services
Guest:	Corporal Jon Cormier	Norman Wells RCMP

1. **Call to Order – 6:55 pm**

2. **Declaration of Interest**

None declared

3. **Review and Adoption of Agenda**

“Be it resolved that the Agenda for the Regular Meeting of Council for November 20, 2018 is adopted.”

**Motion: No. 18-03-01
Moved by: Councillor Smith
Seconded by: Councillor Peachey**

Motion Carried Unanimously

4. **Delegations**

Corporal Jon Cormier introduces the services of the Norman Wells Royal Canadian Mounted Police (RCMP) and presents the Monthly Mayor’s Policing Report (October 2018). Reports from RCMP will be presented to every second Council Meeting of the month.

Received as Information

5. **Minutes**

a) November 6, 2018 Regular

“Be it resolved that the Minutes for the Regular Meeting of Council for November 6, 2018 are adopted.”

**Motion: No. 18-03-02
Moved by: Councillor Audet
Seconded by: Councillor Wever**

Motion Carried Unanimously

b) November 14, 2018 Special

“Be it resolved that the Minutes for the Special Meeting of Council for November 14, 2018 are adopted.”

**Motion: No. 18-03-03
Moved by: Councillor Smith
Seconded by: Councillor Peachey**

Motion Carried Unanimously

6. Old Business

a) Arena LED Lighting Project Update

The Senior Administrative Officer presents to Council a revised quote for approval. Administration had estimated the project to cost around \$60,000. The final quote came in at \$65,286.05.

“Be it resolved that the Council of the Town of Norman Wells authorizes the SAO to proceed with the Arena LED Lighting Project.”

**Motion: No. 18-03-04
Moved by: Councillor Audet
Seconded by: Councillor Smith**

Motion Carried Unanimously

b) Bylaw 18-10 2019 Mill Rate Bylaw 3rd Reading. Bylaw 18-10 proposes no increase to mill rates and rates for 2019 will remain the same as 2018 rates.

“Be it resolved that By-Law 18-10 Mill Rate By-Law is read for the third time and adopted.”

**Motion: No. 18-03-05
Moved by: Councillor Peachey
Seconded by: Councillor Wever**

Motion Carried Unanimously

c) Bylaw 18-11 Council Procedures Bylaw 3rd Reading

“Be it resolved that By-Law 18-11 Council Procedures By-Law is read for the third time and adopted.”

**Motion: No. 18-03-06
Moved by: Councillor Smith
Seconded by: Councillor Bernard**

Motion Carried Unanimously

7. New Business

a) October Disbursement Listing

Presentation to Council for information of the Account Payable Cheque List for October 2018

Received as Information

b) October 31, 2018 Finance Variance Report

Presentation to Council for information of the Trial Balance Report for October 2018 by M. Sacrey. The Finance Department is working on a new format for this report.

Received as Information

c) Proposed 2019 Municipal Operations and Maintenance Budget

Presentation to Council for approval of the Interim 2019 Municipal Operations and Maintenance Budget by Lee Sacrey. The budget will be reviewed and revised if necessary in a Committee of the Whole meeting that is planned to occur in mid-February of 2019.

“Be it resolved that the Interim 2019 Municipal Operations and Maintenance Budget is adopted.”

**Motion: No. 18-03-07
Moved by: Councillor Boyle
Seconded by: Councillor Smith**

Motion Carried Unanimously

d) Appointment of Development Officer

The Zoning By-Law 13-02 section 3.1 (3) requires that the office of the Development Officer shall be filled by a resolution of Council.

“Be it resolved to appoint Johannie Lapierre as Development Officer for the Town of Norman Wells.”

**Motion: No. 18-03-08
Moved by: Councillor Peachey
Seconded by: Councillor Wever**

Motion Carried Unanimously

8. Committee Reports

- a) None

9. Departmental Reports

- a) Town Manager
 - Interim SAO Extension

“Be it resolved to extend the contract of Darren Flynn as the Senior Administrative Officer for the Town of Norman Wells until March 31st 2019.”

**Motion: No. 18-03-09
Moved by: Councillor Boyle
Seconded by: Councillor Audet**

Motion Carried Unanimously

- b) Finance October 2018
- c) Fire Department None
- d) Lands None
- e) Public Works October 2018
- f) Recreation October 2018
- g) Utilities October 2018

The departmental reports will be presented to Council every second meeting of the month.

Received as Information

10. Council Forum

Councillor Smith: Regarding the subcommittees, there is no ending date for the Call for members. Councillors are encouraged to talk to the people they may like to see in those committees. Members will be selected next week.

Councillor Audet: Meeting planned between SAO, Councillors Boyle, Audet and Jess Fortner, before November 28th.

Councillor Audet: Snow clearing between old MACA office and Northern warehouse. This is a fire lane and should be cleared regularly.

Councillor Bernard: Reminder to the staff about usage of cellphone while driving a vehicle and to observe all safety and road rules.

11. Correspondence

a) NWT Association of Communities AGM

Councillors will advise the SAO if they are also interested in attending the AGM.

“Be it resolved that the Mayor, and the Senior Administrative Officer will attend the AGM, representing the Town of Norman Wells”

**Motion: No. 18-03-10
Moved by: Councillor Smith
Seconded by: Councillor Boyle**

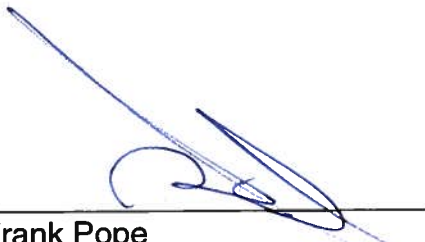
Motion Carried Unanimously

12. Adjournment

“Be it resolved to adjourn the meeting at 9:04 pm.”

**Motion: No. 18-03-11
Moved by: Councillor Peachey
Seconded by: Councillor Wever**

Motion Carried Unanimously



Frank Pope
Mayor



Misty Rayner
Acting Senior Administrative Officer