

**Town of Norman Wells
Council Minutes
Regular Council Meeting #18-04
Tuesday, December 4, 2018 – 7:00 pm
Council Chambers**

Present:	Frank Pope Alexis Peachey Pascal Audet Jean-Paul Bernard Jim Boyle Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
Regrets:	None	
Staff:	Misty Rayner Johannie Lapierre	Acting Senior Administrative Officer Town Information Officer
Guest:	Robert Closs	

1. Call to Order – 6:55 pm

2. Declaration of Interest

None declared

3. Review and Adoption of Agenda

“Be it resolved that the Agenda for the Regular Meeting of Council for December 4, 2018 is adopted.”

**Motion: No. 18-04-01
Moved by: Councillor Boyle
Seconded by: Councillor Smith**

Motion Carried Unanimously

4. Delegations

None

5. Minutes

a) November 20, 2018 Regular

“Be it resolved that the Minutes for the Regular Meeting of Council for November 20, 2018 are adopted.”

**Motion: No. 18-04-02
Moved by: Councillor Wever
Seconded by: Councillor Smith**

Motion Carried Unanimously

6. Old Business

None

7. New Business

a) Authorization to transfer funds

Funding from capital funding programs are held on deposit on separate bank accounts and when invoices are paid for capital projects, payment gets charged to the Town general account.

“Be it resolved to authorize the transfer of \$1,230,842.00 from the Community Public Infrastructure Fund (CPIF) to the General Operating Fund.

**Motion: No. 18-04-03
Moved by: Councillor Boyle
Seconded by: Councillor Smith**

Motion Carried Unanimously

“Be it resolved to authorize the transfer of \$10,224.00 from the Gas Tax Fund to the General Operating Fund.”

**Motion: No. 18-04-04
Moved by: Councillor Peachey
Seconded by: Councillor Smith**

Motion Carried Unanimously

b) December 2018 and January 2019 meeting schedule

The meeting on December 18 is maintained. The first meeting of 2019 will be held on January 15.

Consensus

8. Committee Reports

a) Update of Joint the Town Planning and Land Use Committee and Economic Development Committee with ITI held November 26, 2018.

Councillor Wever: Report on meeting with ITI regarding funding for the development of trails towards DOT Lake and near Jackfish Lake: Considering the short deadline, the need to collect information and to consult the community, the project will be presented to the Town Planning and Land Use Committee first and the initiators will create their own application for funding. Because it is only possible to apply every five years to the Schedule 2 of the Tourism Product Diversification Marketing Program (TPDMP), Council will take more time to elaborate an overall project.

Jess Fortner, Regional Superintendent of ITI also advised that the Town might not have enough stability at this time to get the Economic Development position that is offered to an organization.

Received as Information

9. Departmental Reports

- a) Town Manager None
- b) Finance None
- c) Fire Department None
- d) Lands None
- e) Public Works None
- f) Recreation None
- g) Utilities None

The departmental reports will be presented to Council every second meeting of the month.

10. Council Forum

Mayor: Reminder to set up the first meeting of the sub-committees.

Interview of a SAO candidate will be held on December 7, 2018. Councillors Audet and Boyle will join the panel. All Councillors are invited to meet the candidate after the interview.

Received as Information

11. Correspondence

a) Norman Wells Curling Club Renovations Request.

Council requested that the proposal, with additional information, be presented to the Recreation committee.

Received as Information

12. Adjournment

“Be it resolved to adjourn the meeting at 7:30 pm.”

Motion: No. 18-04-05
Moved by: Councillor Peachey
Seconded by: Councillor Boyle

Motion Carried Unanimously



Frank Pope
Mayor



Misty Rayner
Acting Senior Administrative Officer