

**Town of Norman Wells  
Minutes  
Special Council Meeting #19-15  
Tuesday June 25<sup>th</sup>, 2019, 7:00pm  
Council Chambers, Town of Norman Wells**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Trevor Smith Councillor  
Pascal Audet Councillor  
David Wever Councillor  
Jim Boyle Councillor  
Jean-Paul Bernard Councillor

**Regrets:**

**Staff:** Cathy Clarke Senior Administrative Officer  
Johannie Lapierre Secretary/Development Officer

**Guests:** Karel Meulenbrook

1. **Call to Order – 7:03PM**
2. **Declaration of Conflict of Interest**  
None
3. **Review and Adoption of Agenda**  
**'Be it resolved that the Agenda for the Special Council Meeting, dated June 18th, 2019, is hereby adopted.**

**Motion:** No. 19-15-01  
**Moved by:** Deputy Mayor Peachey  
**Seconded by:** Councillor Boyle

**Motion Carried Unanimously**

4. **Strategic Alignment**

The SAO recommends the Council members to get into the habit of linking their decisions with the 2019 Strategic Plan, to evaluate if they fit with the priorities for the community.

5. **Committee Reports**

Recreation committee:

Deputy Mayor Peachey: Adds that ITI would like a decision as soon as possible regarding the volleyball court project at the McKinnon Park. There is a meeting tomorrow at 5PM with the SAO and the recreation programmer to discuss about the long weekend and Canada day in order to prepare recommendations to the Recreation committee. The Mayor expresses his interest to assist to this meeting.

SAO: explains her presence to the meeting because her contact in the production industry is currently sourcing talents for the festival and the Recreation programmer needs to know what is going to be the use of the resources of the Recreation Department.

The final schedule for Canada day is ready and the Town is looking for volunteers.

Mayor: Inquires about the participation of the youth delegates. Deputy Mayor Peachey answers that 1 of the delegates came to 1 meeting so far. Mayor suggests that the school offers 2 delegates at the beginning of the new school year.

Councillor Audet: Asks about the possibility for the students to get out of school for the meetings if it would be held during school hours. Councillor Boyle adds that they could get credits for the contribution to the committee. Confirmation of the positive input to the committee would be provided.

Deputy Mayor Peachey comments on the quarry material pricing and explains that the e-rock cost is an estimate. The amount required for quarry material would probably be around \$6800-\$7000. It is based on the current quarry rates.

Mayor: Questions if the SAO has a clarification about a past donation of quarry material at the McKinnon park. The SAO answers that the information is not confirmed.

Mayor: Questions about the sand. Deputy Mayor Peachey says that they need playground graded sand and that they will import it. Councillor Smith will ask ITI where the sand comes from.

Mayor: The subject will be brought to the next Council meeting for resolution.

Council members agrees to approve the ITI request for this facility for a maximum of \$8 000.

Economic Development committee:

Councillor Audet reminds the recommendation to work with GL Services on funding applications to hire a consultant. The SAO advises that she is currently negotiating a new contract with the company. Mayor: Council has to decide if they wish to retain the contract and then if an additional clause should be added to assist with funding applications writing. The SAO adds that the fund development plan with this company is interesting because of the network in the Northwest Territories and the North in general.

Councillor Audet asks if the hiring of someone to help can be undertaken internally. Mayor warns that we need to know the purpose for hiring, scope of work, terms and conditions of the contract, the expected end result, etc. He suggests finishing the hiring of Town staff that can work with the committees. He assures he doesn't want to erase the enthusiasm of the committees because it is a very valuable tool for Council. They need to be more specific on what is the expected work for a consultant. By the approval right now, it would increase the workload of the Town Manager.

Councillor Wever asks if the actual Economic Development officer in town could do some of this work for the committees.

Mayor: Suggests a meeting between Roberta Bighetty and the SAO.

SAO: Informs that with the new staff coming soon, she will know what we are capable of doing internally. The grants/funds will then be useful for what we can't do so we don't double up. With everything in place, we will know what we should be applying for.

Councillor Audet's concern is to have discussions without further actions. The idea was to have someone to help to accomplish projects while the Town is under staff. He would rather see someone that we can lean on for a long time and a variety of things than hiring a consultant.

Mayor: Reminds that the two phases to know what we need, then to find how we get it. Already good work done in the first 6 months.

Councillor Bernard requests more clarifications about Lee Sacrey's contract. The SAO answers that the needs for GL Services have changed but there are still some areas where that requires him. Right now, only the SAO can do that kind of funding applications.

Mayor adds consultant is for the need of an expertise.

Town Planning and Land Use committee:

Councillor Wever advises that there is funding available to renew the community plan. The actual one is based on the excitement for new oil fuel projects and the development of the industrial area. Warns that wants something that will be applicable and used. Mayor agrees that the Community Plan should be a living document as well as the Strategic Plan. He recommends applying for that money.

Councillor Wever advises that it will take a lot of work from Council as well. Mayor says that discussions are required with the chamber of commerce, the business community, etc.

Deputy Mayor Peachey reminds that the SEED program can only be used once a year so requests to make sure to apply for what works the best for the town at the time.

Councillor Wever: Continues with the subject of the unsightly lots in town for which the Town needs a plan. He also announces the next meeting at Jackfish to discuss about ideas to be ready to apply when the funding application season comes. Mayor informs that one of the duties of the new fire chief is the enforcement of the property standards. Councillor Wever replies that the Town is held to the same standards.

Mayor: Requests an update about the Mackenzie House. The Development Officer informs that the owner presented the Town options and the preferred one is to demolish the whole building. We are at the step to organize where to put the debris depending on the type of material and the landfill capacity. Councillor Wever also explains that there are no tipping fees even for a big building like that.

Mayor: Will the committee be holding the Mountain Avens Awards this year? Councillor Wever answers that the committee will work on that.

Councillor Wever: Invites the SAO to report on the discussion at the committee meeting about the procedures. SAO explains that the committee by-laws are pretty general. We could have another committee of the whole to clarify them.  
Councillor Audet wonders if there are committee procedures. The Economic Development Committee doesn't have a by-law. There is a paragraph in the Council Procedures by-law.

Councillor Bernard leaves the Council chambers.

**Camera:**

Citizen of the Year

**'Be it resolved we hereby go in camera the time being 7:20 PM'**

**Motion: No. 19-15-02**  
**Moved by: Deputy Mayor Peachey**  
**Seconded by: Councillor Audet**

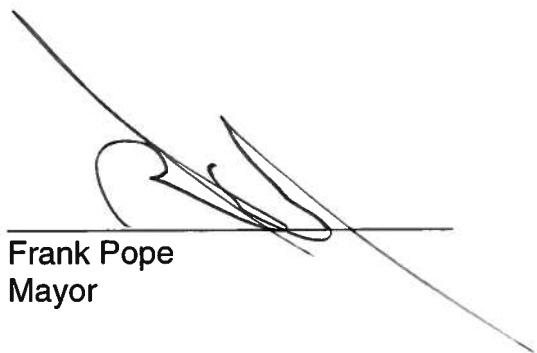
**Motion Carried**

**'Be it resolved we hereby leave in camera the time being 8:12 PM'**


**Motion: No. 19-15-03**  
**Moved by: Councillor Smith**  
**Seconded by: Deputy Mayor Peachey**

**Motion Carried**

**14. Adjournment – 8:12PM**



Frank Pope  
Mayor



Cathy Clarke  
Senior Administrative Officer