

**Town of Norman Wells
Minutes
Regular Council Meeting #19-14
Tuesday June 18th, 2019, 7:00pm
Council Chambers, Town of Norman Wells**

Present:

Frank Pope	Mayor
Alexis Peachey	Deputy Mayor
Trevor Smith	Councillor
Jean-Paul Bernard	Councillor
Pascal Audet	Councillor
David Wever	Councillor
Jim Boyle	Councillor

Regrets:

Staff:

Cathy Clarke	Senior Administrative Officer
Johannie Lapierre	Secretary/Development Officer
Misty Rayner	Finance Manager
Hugo Pabke	Utility Manager
Robin Doctor	Fire Department
Ivan Mulyk	Fire Department
Lee Sacrey	GL Services
Sonya Wall	GL Services

Guests: Karel Meulenbrook

1. Call to Order – 7:00PM

2. Declaration of Conflict of Interest
None

3. Review and Adoption of Agenda
‘Be it resolved that the Agenda for the Regular Council Meeting, dated June 18th, 2019, is hereby adopted.

Motion: No. 19-14-01
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Boyle

Motion Carried Unanimously

4. Delegation
None

5. Minutes

a) Regular Meeting of Council #19-13 draft minutes Resolution

‘Be it resolved that the Minutes for the Regular meeting of Council #19-13, dated June 11th, 2019, are hereby adopted with the following corrections:

p. 1 “dated June 11, 2019”;

Include the first & second reading of a by-law into the same section and adjust the motion numbers;

p. 3 add Councillor Smith and Councillor Wever as mover and seconder of motion 19-13-11;

p. 4 “the Internet society and the Mackenzie Valley Fiber link”.

Motion: No. 19-14-02
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried unanimously

6. Old Business

None

7. New Business

a) Millrate By-Law: By-law No. 19-06, Repeal of By-Law 15-14 3rd reading

'Be it resolved that the Council of the Town of Norman Wells hereby gives Third reading to Millrate by-law 19-06.'

Motion: No. 19-14-03
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

b) Millrate By-Law: By-law No. 19-07, Repeal of By-Law 19-06 3rd reading

'Be it resolved that the Council of the Town of Norman Wells hereby gives Third reading to Millrate by-law 19-07.'

Motion: No. 19-14-04
Moved by: Councillor Boyle
Seconded by: Councillor Smith

Motion Carried Unanimously

c) Millrate By-Law: By-law No. 19-08, Repeal of By-Laws 18-10 & 19-07 3rd reading

'Be it resolved that the Council of the Town of Norman Wells hereby gives Third reading to Millrate by-law 19-08.'

Motion: No. 19-14-05
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

d) Application for Development Permit, Conditional Use Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Development permit #19-02.'

Motion: No. 19-14-06
Moved by: Councillor Boyle
Seconded by: Councillor Audet

Motion Carried Unanimously

Councillor Boyle: How long it is going to be posted to the public?

SAO: 2 weeks.

Councillor Wever: Reminds this application follows the disposal of land.

e) Lands Acquisition Request to Council Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the denial of the request.'

Motion: No. 19-14-07
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Bernard

Mayor: The resident is requesting the Town to acquire two lands leased to him by MACA. The Town has issues with too many MACA leased properties. Cannot meet his request.

Councillor Boyle: Ultimately denying the request on speculations. Asks if we received feedback from MACA on this one.

SAO: Recommendation based on the idea that this is a lease relationship between the resident and MACA.

5 vote in favor, 1 against

Motion Carried

f) Scope change to SCF application – chip seal Resolution

Misty Rayner: Presents a history (phase 1 out of 3 of the funding is completed). Large amount of expensive work required for sustainability prior to chip sealing (estimated 1.2 million dollars). Changing the scope of the project to remove further chip sealing of roads, add two layers to existing, fixing first identified spots, requesting additional funds for sealant.
SAO: Lot of chip sealing done without a road plan. The Town needs a plan. Chip seal already flaking after only one year and a half.
Councillor Wever: possible to get the few streets that are not done in the project?
SAO: Could have a look at the cost get a cost for the residential roads. Will be more expensive because of the addition of layers.
Mayor: Try to get increased funds from the Federal government.
Misty Rayner: will come back with a quote for the residential roads downtown.
Councillor Audet: recommends using the appropriate aggregate. Limestone is a terrible material for dust and sustainability.
Mayor: Asks to try finding an expert should assess and report on what would be best.
Councillor Boyle: Phase 1 not fully completed. In favor of not going further out to DOT. Suggests taking recommendation from an engineering group or a third party outside of the community. Agree to look at another material.
Mayor: still 1.5 million dollars available to continue the work.
SAO: The Town would not go with one opinion. Public Works Manager will be in place and will work with an engineer.
Misty Rayner: application created by the previous SAO when there was no Finance employee. Sealant and painting of lines were not included.

‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the scope change to the SCF application.’

Motion: No. 19-14-07
Moved by: Councillor Smith
Seconded by: Councillor Audet

Motion Carried Unanimously

8. Committee Reports

Mayor suggests giving a proper hearing of the committee reports. Meeting next Tuesday 7:00PM as Committee of the Whole to discuss the committees minutes, purposes and possibilities.
Councillor Audet: Recommendations will be delayed? By 1 week.
Mayor: would like to get more staff to work with the committees instead of hiring a consultant.
Mayor: can Committee of the Whole go in camera? Citizen of the year would be decided in camera. The SAO answers negatively.
Councillor Wever: can be a special meeting of Council instead.
Mayor: Committee of the Whole meetings will be added if necessary.

- a) Recreation Committee – draft minutes **Postponed**
- b) Economic Development – draft minutes **Postponed**
- c) Town Planning and Land Use Committee – draft minutes **Postponed**

9. Departmental Reports (2nd meeting of each month)

a) Fire Department

Robin Doctor: Reports on the Fire Chiefs Conference June 6-11, 2019. Misty has been nominated as Director of North Slave region. Very interesting, specially the two day course. Recommends annual attendance. Appreciated to realize that everybody struggles with the same issues.
Councillor Audet: As the Fire Department is still resolving some issues, is the actual equipment satisfactory? Plan to order before the expiry.
Robin Doctor: Some gears will have to be replaced.
Ivan Mulyk: Basic PPE
Misty Rayner: Example of eight sets that took 3 months from order to receive
Councillor Audet: enough time to comply?

Misty Rayner: As defensive crew, we have options because the standards are for offensive operations. Council could create a policy to allow the use the gear for 15 years in a defensive stand. Will take a while to get back to offensive. Zero option on SCBA.

Mayor: invitation to Council to meet at the next practice

Boyle: Inquires if everybody is currently feeling in a better place in regards to the tensions. Are there still issues until we get a fire chief in place?

Misty Rayner: Kevin Chapdelaine, assistant Fire Mashall attended the entire Conference so were able to begin to bridge the gap. Intention to bring the whole crew on board.

Received as information

a) Town Manager

b) Finance – Report

Councillor Wever: Wonders if the Fedex charge on May 7 is accurate.

Misty Rayner: Yes. Due to custom for animal control equipment.

Received as information

c) Lands – Report

Development Officer: Specifies that the tax notices will be issued at the beginning of July.

Received as information

d) Recreation - Report

Deputy Mayor Peachey: Anything that volunteers could be helping with for Canada day?

SAO: will get a list. Would like Council to be on a float.

Mayor: Is the Public Works staff working with the contractor to get the pool open in time?

SAO: Yes. The three lifeguards are here and ready to go. Everything is going as planed.

Misty Rayner: Shower got a leak, approved to request a contractor in order to meet the deadline.

Councillor Wever: Day camp this summer and funding secured?

SAO: Yes.

Councillor Audet: Work done to start a Black Bear jamboree?

SAO: Yes. We have a production person sourcing talent for us.

Received as information

e) Public Works - Report

Councillor Bernard: Jackfish lake road done?

SAO: Yes

Councillor Boyle: Brushing on corners. Especially with people going fast.

SAO: We can do that.

Councillor Wever: suggests asking the RCMP to make it a priority

Councillor Audet: guardrail too tight by Stewart's house. The curve is too narrow.

Councillor Boyle: powerline right of way brushing doesn't include the town portion of the road, could we have students to do so?

Mayor: also stop signs

SAO: Yes. We are interviewing and hopefully hiring summer students this week. So far only 2 people on public works. Will soon have a Public Works Manager.

Received as information

f) Utilities – Report

Councillor Boyle: Are you doing all utilidor brushing through the summer?

Hugo Pabke: Yes but some are still very wet so might be in September-October.

Councillor Boyle: Foreseeing any issues?

Hugo Pabke: People leaving garbage

Mayor: Carol Lorentz has started yet?

Hugo Pabke: Starts on Thursday.

Received as information

h) Action Item List

Councillor Audet: possible to assign timelines to be realistic?

SAO: difficult right now because we need to discuss the budget

Councillor Boyle: signs to add on the action list?

SAO: Some items are on the "to do list" of the Recreation and the Public Works Departments. The Action Item List reconciles what has been brought by Council.

Received as information

10. Council Forum

Councillor Audet: crosswalk light been changed? A contractor can do it.

SAO: will be in the staffing update in camera

Councillor Audet: wet well is in a horrible condition. Not emergency to do it immediately but needs to be fixed.

Hugo Pabke: Confirms that it is old.

Councillor Audet: Department tours are very valuable because help to Council to manage priorities.

Misty: \$24 000 in this wet well in 2017 for Wolverine Technical work?

Hugo: Will review what project it was.

Councillor Audet: Reporting after a fire.

Misty Rayner: Standard report and loss report and debriefing as a team then all 3 pages sent to the Fire Marshall office. Only for major actual events.

Councillor Audet: Would like to see the reports at Council meetings.

Councillor Smith: Idea to extend the walking trail from the school to the health center, install a bench, increase safety.

Councillor Smith: Idea of a memorial plaque towards Rick Muyers for its contribution to our infrastructure.

Mayor: Sincere thanks to the Fire Department. Very professional job.

Monday June 24th 5 to 7: Open house to meet with the public at the legion. Report of the FCM, advocacy document and strategic plan will be available to pick up.

Changing the date of long weekend in September? Deputy Mayor Peachey explains that it has been recommended by the Recreation committee because of the hand games to be held in Tulita.

Letter of recognition to Hally Cassie for competing at athletic in Hay River.

Met with the SAO, Colleen Stevens and her son to hear her concerns. Good discussion.

Recommendation to stay off of CBC radio.

SAO: Very positive that they agreed to move forward. Ms Stevens was very pleased for the response. She was nervous, scared and on an emotional state. She just wants to make things better. The SAO adds that a message to keep from this situation is also that social media hurts people.

11. Correspondence to Council

- a) Monthly Mayor's Policing Report for May, 2019

The actual corporal Cormier is leaving on June 24th. His replacement will start at the same date. Council met with Jon Cormier at lunch time and gave him a gift in recognition of his work for the community.

Received as information

12. Correspondence from Council

- a) None

13. In Camera

- a) Staffing

'Be it resolved we hereby go in camera the time being 8:20 PM'

Motion: No. 19-14-08

Moved by: Councillor Smith

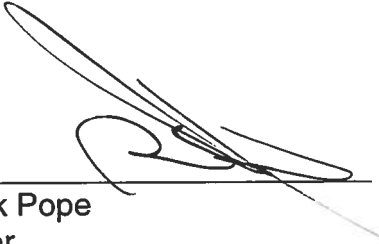
Seconded by: Councillor Wever

'Be it resolved we hereby leave in camera the time being 9:20 PM'


Motion: No. 19-14-09
Moved by: Councillor Boyle
Seconded by: Deputy Mayor Peachey

Motion Carried

14. Adjournment – 9:20PM



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer