

**Town of Norman Wells
Council Minutes #19-02
Regular Council Meeting
Tuesday, February 5, 2019 – 7:00 pm
Council Chambers**

Present:	Frank Pope Alexis Peachey Jean-Paul Bernard Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor
Regrets:	Pascal Audet Jim Boyle	Councillor - Out of town duty travel Councillor - Out of town duty travel
Staff:	Darren Flynn Johannie Lapierre	Senior Administrative Officer Town Information Officer / Development Officer

Guests:

1. **Call to Order – 7:02 pm**
2. **Declaration of Interest**
David Wever Item 6 – Agreement with employer prevents him from discussing issues related to IORL
3. **Review and Adoption of Agenda**

‘Be it resolved that the Agenda for the Regular Council Meeting, dated February 5th, 2019, is hereby adopted as amended to include Item 6. b): Transfer funds from General to Reserve account.

Motion:	No. 19-02-01	
Moved by:	Deputy Mayor Peachey	
Seconded by:	Councillor Bernard	Motion Carried

4. **Delegations**
a) None

5. **Minutes**
a) January 15, 2019 Regular Meeting

‘Be it resolved that the Minutes for the Regular meeting of Council, dated January 15th, 2018, are hereby adopted

Motion:	No. 19-02-02	
Moved by:	Deputy Mayor Peachey	
Seconded by:	Councillor Wever	Motion Carried

6. **Old Business**
a) By-Law 19-01 Lot 643 Plan 4598 and R2 Plan 3476 and R102 Plan 4598 Disposal By-Law
Consideration of third reading

Councilor Wever excuses himself and leaves the chamber at 7:04 PM

‘Be it resolved that the Council of the Town of Norman Wells hereby gives Third reading to By-Law 19-01 Lot 643 Plan 4598, R2 Plan 3476, and R102 Plan 4598.’

Motion:	No. 19-02-03	
Moved by:	Councillor Smith	
Seconded by:	Deputy Mayor Peachey	Motion Carried

b) Transfer funds from General to Reserve account

'Be it resolved that the Council of the Town of Norman Wells authorizes the Mayor and Town Manager to transfer \$537,865.68 from the general account to the capital fund account as soon the payment for the disposal of Lots 646 & 625 is transferred from the Town's solicitors.'

Motion: No. 19-02-04
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Smith **Motion Carried**

Councillor Wever returns to the meeting at 7:08 PM

7. New Business

a) Proposed Bylaw 19-02 Senior Administrative Officer Appointment Consideration of First and Second Reading

'Be it resolved that the Council of the Town of Norman Wells hereby gives First reading to By-Law 19-02 Senior Administrative Officer Appointment.'

Motion: No. 19-02-05
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Smith **Motion Carried**

'Be it resolved that the Council of the Town of Norman Wells hereby gives Second reading to By-Law 19-02 Senior Administrative Officer Appointment.'

Motion: No. 19-02-06
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Smith **Motion Carried**

b) Bill C44 – Elimination of One Third Non-Taxable Allowance for elected officials:
SAO explains that with the passage of Bill C44 by Parliament, the non-taxable allowance has been eliminated and every honouraria paid to councillors is now considered taxable. Municipalities across Canada have been updating their indemnity bylaws to reflect the change. The trend that most municipalities seem to be following is to increase the honouraria by the allowance to offset the loss. In the case of Norman Wells (By-Law 12-32), the change means that section 3, 4 and column B of section 5 have been rendered invalid by Bill C44. A new By-Law is required to recognize these changes. Council should also give direction to the SAO on any changes to rates they want to consider in the new By-Law.

Councillor Wever: Our rates appear competitive with other communities.

SAO: The rates paid are not really comparable with other taxable municipalities in the NWT and are, in fact, lower.

Deputy Mayor Peachey: Is it just the allowance that will now be considered taxable? So it means it will only be the tax deducted?

SAO: Correct. The honorarium isn't reduced by the one third amount of the allowance. Effective January 1, 2019 honoraria will be taxed on the full amount of income and not just on the two-thirds of income that existed prior to January 1, 2019.

Mayor Pope: We will hear from councillors from other communities on what they are doing with their By-Laws when we attend the NWTAC AGM at the end of the month. I also would like the issue dealt with when we have all council members present.

Councillor Smith: The rates are fine, suggest they remain the same.

Deputy Mayor Peachey: Suggests that the By-Law be updated to reflect the changes made by C44 and that the rates remain the same.

The SAO will bring a new By-Law forward to be considered by Council for the February 19, 2019 meeting.

c) NACC Funding

The SAO advises that the town has supported the Northern Arts and Culture Center for the amount of \$5000 per year since 2013. The contribution for 2019 is now due for payment. The amount of the contribution has been included in the Town's 2019 O&M Budget. Given that this is a new council it would be appropriate to approve the contribution by resolution.

'Be it resolved that the Council of the Town of Norman Wells hereby continues to support NACC with a financial donation of \$5000.00 for 2019.'

Motion: No. 19-02-07
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried

8. Committee Reports

Councillor Smith: 1st meeting of the Recreation committee was held last week.

The committee reviewed a proposal from the Curling Club to renovate the kitchen at the curling rink. The estimate places the work at \$46,605.74 and the club is requesting Council to contribute at a minimum of \$25,000 toward the project which is the same amount that the Curling Club is prepared to contribute. There is also the possibility that the Curling Club may be able to access other funding which would reduce the amount required. The Recreation Committee supports the proposal and recommends Council to approve it.

Councillor Smith also enquires whether Council should consider leveling the building before going ahead with the kitchen renovations.

SAO: Leveling needs engineering and other considerations, so it would likely be a project of multiple hundreds of thousands of dollars to complete and it would also delay the renovations. The kitchen is a relatively small project and leveling at a later date would cause minimal impacts on the work done. The final amount of Council's contribution for the project will be absorbed by the recreation department's O&M budget.

Mayor: Committee minutes should have the recommendation in it. Bring the minutes to Council every time reports are given.

'Be it resolved that the Council of the Town of Norman Wells hereby will match the curling club's net contribution up to \$25,000 maximum for the kitchen's renovation project.'

Motion: No. 19-02-08
Moved by: Councillor Smith
Seconded by: Deputy Mayor Peachey

Motion Carried

9. Departmental Reports (2nd Meeting of each month)

- a) Town Manager - None
- b) Finance - None
- c) Fire Department – None
- d) Lands – None
- e) Public Works – None
- f) Recreation – None
- g) Utilities – None

10. Council Forum

Councillor Smith: Do we have an Emergency Plan for the Town?

Mayor: Yes, but it is due to be updated. This is something that can be addressed when the new SAO starts with the Town.

Mayor: We have a draft newsletter in "mock up phase" for review. Would suggest it is published quarterly and request that councillors send pictures that may be used in the newsletter. It will be distributed electronically on the Town's Website and with an email list. A few hard copies will be at the Town Office for pickup.

Mayor: Fireguards/ firebreaks have grown in significantly. Would like to invite ENR (superintendent or manager of forestry) to a meeting to discuss about the firebreaks maintenance. The SAO will draft a letter.

Councillor Wever: Suggests a meeting with the NWT Housing Corporation to see what their plans are for new housing construction in Norman Wells over the next number of years so that we can organize for lot development.

Mayor: Suggests seeing what IORL plans to do with their surplus housing first.

Mayor: We should get an update on operations at the new health center. We will send an invitation to the COO inviting the management team to meet with Council.

11. Correspondence

a) Expression of Interest for Retail Cannabis Store in Norman Wells

Letter received from Finance Minister Robert C. McLeod advising that the Liquor and Cannabis Commission has received an expression of interest from an individual to become a cannabis retailer in Norman Wells and asking if the community supports the initiative for the Commission to consider the application. Additionally, the letter asks if Council would support the Commission issuing a RFP to invite potential vendors for cannabis sales in Norman Wells.

The SAO advises that a survey of town residents held in August of 2018 clearly indicated that residents did not feel the Town should have a role in cannabis regulations and that the territorial government should regulate the issue. Based on that survey, the SAO suggests that the only role the Town would have is to ensure that any potential business regardless of its product or service conforms to Zoning and Business Licensing By-Law.

The Mayor will send a letter indicating the same.

12. In Camera

a) SAO Recruitment

'Be it resolved that the Council of the Town of Norman Wells go in camera at 8:06 PM

**Motion: No. 19-02-09
Moved by: Councillor Wever
Seconded by: Deputy Mayor Peachey**

Motion Carried

'Be it resolved that the Council of the Town of Norman Wells return to regular meeting format a PM

**Motion: No. 19-02-10
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Smith**

Motion Carried

'Be it resolved that the Council of the Town of Norman Wells approve the employment contract between the Town of Norman Wells and Cathy Clarke as Senior Administrative Officer effective March 1, 2019.

**Motion: No. 19-02-11
Moved by: Councillor Smith
Seconded by: Councillor Wever**

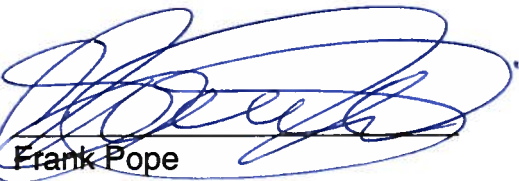
Motion Carried


13. Adjournment

'Be it resolved that the Council of the Town of Norman Wells adjourn the meeting at 8:32 PM'

**Motion: No. 19-02-12
Moved by: Councillor Smith
Seconded by: Deputy Mayor Peachey**

Motion Carried

For 
Frank Pope
Mayor


Darren Flynn
Senior Administrative Officer