

**Town of Norman Wells
Council Minutes
Regular Council Meeting
Friday October 3rd, 2017
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Heidi Deschene Harold McGregor Pam Gray	Mayor (Chairperson) Councilor Councilor Councilor
Regrets:	Sherry Hodgson Lise Dolen Tim Melnyk	Councilor Councilor Deputy Mayor
Staff:	Deian Cassie	Acting Town Clerk
Guest:	Kacee Hunter	Tennis Federation

1. **Call to Order – 7:00pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

'Be it resolved that the Agenda for the Regular Council Meeting, dated October 3rd, 2017, is hereby adopted as presented'

Motion:	No. 17-110	
Moved by:	Councilor McGregor	
Seconded by:	Councilor Gray	Motion Carried

4. **Delegation**

- a) Kacee Hunter- Tennis Federation

Discussion: Kacee Hunter asked for approval for a purpose build for the Tennis Federation. He stated that the School gave permission and provided a letter of support. Mayor Watson reminded all that the Ball Association, for example, works with Town Staff for support and assistance.

5. **Minutes**

- a) Regular Meeting of Council August 15th, 2017 Resolution

'Be it resolve that the Minutes for the Regular meeting of Council, dated August 15th, 2017, are hereby adopted as presented'

Motion:	No. 17-111	
Moved by:	Councilor Gray	
Seconded by:	Councilor Watson	Motion Carried

- b) Regular Meeting of Council September 5th, 2017 Resolution

Be it resolve that the Minutes for the Regular Meeting council, dated September 5th, 2017, are hereby adopted as presented'

Motion: No. 17-112
Moved by: Councilor Gray
Seconded by: Councilor McGregor **Motion Carried**

c) Special Meeting of Council September 8th, 2017

Be it resolved that the Minutes for the Special Meeting of Council, dated September 8th, 2017, are hereby adopted as presented'

Motion: No. 17-113
Moved by: Councilor Gray
Seconded by: Councilor Watson **Motion Carried**

6. Old Business

a) Imperial Oil Purchase and Land Exchange Agreement

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Mayor & the SAO to sign approve amended By-Law for the land sale with amended Plan Number 4570 to Plan 4701'

Motion: No. 17-114
Moved by: Councilor McGregor
Seconded by: Councilor Gray **Motion Carried**

7. New Business

a) Mackenzie Drive Gazebo Information/ Discussion

Discussion: The Council agrees that Gazebo will move to a place where people can use it. Councilor Gray suggested to hire a carpenter to work and fix the Gazebo.

b) White plastic grocery bags Information/ Discussion

Discussion: Blog and post in Facebook page

c) Curling Rink Lease Agreement Information/ Discussion

Discussion: Curling Club change lease agreement all year Nov-April, Town would control have access, run beer garden, liquor license get AGM-ice.

8. Committee Reports

a) None

9. Departmental Reports

a) Town Manager	Report	Catherine Mallon, Senior Administrative Officer
b) Finance	Report	Misty Rayner, Finance Clerk
c) Fire Department	None	
d) Lands	None	
e) Public Works	None	
f) Recreation	None	
g) Utilities	None	

10. Council Forum

Mayor Watson:

- Curling Club rink access during off season
- Points of discussion for Committee of the Whole:
 - Need for exclusive Lease Agreement
 - Room for improvement
- Letter of support for Tennis Federation from Town Council

Councillor Gray:

- Use of space for revenue
- Rental agreements for space
 - Working and communicating with volunteer groups
- Issue with facility rentals and liquor / bar

Councillor McGregor:

- September to April – base document required

Kacee Hunter:

- Curling Club rental costs during off-season
- Exclusive no-user fee
- Lease issues

11. Correspondence to Council

- a) MACA – Community Operations Water & Sanitation
- b) MACA - Community Fire Protection Plan – Next Step
- c) MACA – Norman Wells Land Corp

12. Correspondence from Council

- a) None

13. In Camera

- a) None

14. Adjourn

‘Be it resolved that we adjourn, the time being 8:28pm.’

Moved by: Councilor Deschene
Seconded by: Councilor Gray



Allen Stanzell
Town Administrator



Catherine Mallon
Senior Administrative Officer/Town Manager