

**Town of Norman Wells  
Agenda  
Committee of the Whole  
Tuesday, June 20, 2017 – 7:00 pm  
Council Chambers, Town of Norman Wells**

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1. **Call to Order – 7:00 pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Presentation**
  - a) RCMP – Monthly Report
5. **Minutes**
  - a) None
6. **Old Business**
  - a) Grievance Policy Information
    - i. Grievance Policy August 2015
  - b) Property Bylaw and regulations Information
    - i. Property Standards bylaw 14-16
  - c) Council and Staff Joint Training Information
    1. Policy, Procedures, Protocols and By-Laws
    2. Confidentiality
    3. Bias
    4. Conflicts of Interest
    5. Code of Conduct
    6. Harassment and Bullying in the Workplace
    7. Sexual harassment in the workplace
    8. 'Zero Tolerance'
    9. Social Networking/Media Relations
    10. Sickness Policy
    11. The need to revisit the proposed updated HR Policies and Procedures manual that completed around June 2016 and not considered at that time
  - d) Health Centre Update Information
    - i. Memo to Council
7. **New Business**
  - a) Blasting and Crusher Information
    - i. Memo to Council
  - b) Carpentry projects Information/Discussion
    - i. Memo to Council
  - c) Chip Seal Plans for Summer 2017 Information/Discussion
    - i. Memo to Council
  - d) Couturier Lots Development Information
    - i. Memo to Council
  - e) Landfill Update Information
    - i. Memo to Council
  - f) In-House Training for Volunteer Fire Department Information/Discussion
  - g) Capital Management Plan Information
8. **Committee Reports**
  - a) None

**9. Departmental Reports**

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|----|-----------------|------|
| a) | Town Manager    | None |
| b) | Finance         | None |
| c) | Fire Department | None |
| d) | Recreation      | None |
| e) | Public Works    | None |
| f) | Lands           | None |
| g) | Utilities       | None |

**10. Council Forum**

**11. Correspondence to Council**

- a) Request from Resident: Mount Avens Award Competition
- b) MACA response to public complaint re meetings

**12. Correspondence from Council**

- a) None

**13. In Camera**

- a) None

**14. Adjourn**

**'Be it resolved that we hereby adjourn, the time being \_\_\_\_\_ p.m.'**

MOVED BY: \_\_\_\_\_