

**Town of Norman Wells
Agenda
Special Meeting of Council
Friday, May 19, 2017 – 12:00 pm
Council Chambers, Town of Norman Wells**

1. **Call to Order – 12:00 pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Presentation**
 - a) None
5. **Minutes**
 - a) None
6. **Old Business**
 - a) Town Budget and Audit statements Information/Discussion
 - i. 2017 Operational Budget
 - ii. Minutes from March 10 meeting with Auditor
 - iii. Audit Statement and Cover letter
 - iv. Capital Budget
 - b) Utility Increases Information/Discussion
 - i. Memo to Council – utility rate increases
 - c) Tulita/Franklin Street Sewer Information/Discussion
 - i. Memo from Administration
 - d) Imperial Oil Update Information/Discussion
 - i. Memo to Council: update on Purchase Agreement & Land Swap
 - e) Wet Well/ Water Intake Quotes Information/Discussion
 - i. Quote
 - f) Training by Company Solicitors Information/Discussion
 - g) Grievance Policy and Procedure Information/Discussion
 - i. Memo to Council re: Grievance Procedure
 - ii. Dispute Resolution Policy
7. **New Business**
 - a) Request from resident for Skateboard park Information
 - i. Memo from Administration
 - b) Status of Pool Staff Information
 - i. Memo from administration
 - c) LED Light Change out Information/Discussion/Recommendation
 - i. Memo from Public Works Department
 - d) Tipping fees for Town Dump Information/Discussion/Recommendation
 - i. Memo from Public Works Department
 - e) Contract for Engineering Consulting services – Stantec Recommendation
 - i. Stantec Contract
 - f) Contract for Municipal Project Management – Daniel Steiner Recommendation
 - i. Daniel Steiner Contract
 - g) Contact for As/When Municipal Engineering Services – Stantec Recommendation
 - i. Stantec Contract
 - h) Library Contribution request Information/Discussion/Recommendation
 - i. Contribution Request letter

8. Committee Reports

- a) None

9. Departmental Memos covering all current priorities

- a) Town Manager None
- b) Finance None
- c) Fire Department None
- d) Recreation None
- e) Public Works None
- f) Lands None
- g) Utilities None

10. Council Forum

11. Correspondence to Council

- a) None

12. Correspondence from Council

- a) None

13. In Camera

- a) None

14. Adjourn

'Be it resolved that we hereby adjourn, the time being _____ p.m.'

MOVED BY: _____